

## MINUTES OF MEETING

### ***HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING***

*Thursday, January 11, 2018 at 9:16 a.m.*

*Holiday Inn*

*200 Cypress Gardens Blvd.*

*Winter Haven, FL 33880.*

Board Members present at roll call:

Rennie Heath	Board Member
Lauren Schwenk	Board Member
Scott Shapiro	Board Member

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.
Jane Gaarlandt	Fishkind & Associates, Inc.
William Viasalyers	Fishkind & Associates, Inc.
Joe MacLaren	Fishkind & Associates, Inc. (via phone)
Bob Gang	GreenbergTraurig
Phillip Allende	Cassidy Group

### **FIRST ORDER OF BUSINESS**

### **Call to Order and Roll Call**

The meeting was called to order. The Board Members and staff in attendance are outlined above.

### **SECOND ORDER OF BUSINESS**

### **Public Comment Period**

There were no public comments at this time.

### **THIRD ORDER OF BUSINESS**

### **Consideration of the Minutes of the November 28, 2017 Board of Supervisors' Meeting**

The Board reviewed the minutes of the November 28, 2017 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved the Minutes of the November 28, 2017 Board of Supervisors' Meeting.

#### **FOURTH ORDER OF BUSINESS**

#### **Public Hearing on the Adoption of Parking and Traffic Enforcement Policies and Rules**

- a) Public Comments and  
Testimony**
- b) Board Comments**
- c) Consideration of Resolution  
2018-03, Adopting Parking and  
Traffic Enforcement Policies**

Mr. Van Wyk explained that this is the same language that the Board saw at the last meeting but the only thing that was changed was a request by a Board Member that Thanksgiving Day be listed as one of the excluded days from parking restrictions due to residents' guests. Mr. Van Wyk explained that the parking and Traffic Enforcement Policies limits parking overnight from 12:00 a.m. - 6:00 a.m.; it authorized the District to enter into an agreement with a towing company. Pursuant to Statute 715.07 the District will be placing signs indicating that there is no parking between the hours specified above. The District Engineer will be preparing the map that will go along with the agreement as an exhibit and it will include all of the areas in the District including the Amenity Facility. Mr. Heath brought up issue with only enforcing parking between midnight and 6:00 a.m. and asked what the District is accomplishing when parking cannot be enforced during the day. The Board discussed the benefits of this solution. Ms. Schwenk suggested that the Board put this in place today and see how it goes for a month and monitor the situation. Mr. Shapiro asked what kind of policy Phase 1 has and how it is going. Mr. Van Wyk answered that it is from 12:00 a.m. – 6:00 a.m. and it is still in the process of getting completed and the signs being put up. The District will be required to post signs. Mr. Shapiro said that once people are put on notice and the District takes action on violations word will spread quickly through the community.

On MOTION by Mr. Heath seconded by Ms. Schwenk, with all in favor, the Board approved Resolution 2018-03, Adopting Parking and Traffic Enforcement Policies and Rules

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-04, Accepting District Engineer's Certification of Completion, Series 2017, Assessment Area Six Project; Declaring the Assessment Area Six Project Complete, and Finalizing Assessments**

Mr. Van Wyk stated that the Design Engineer has certified Phase 6 as complete and the District engineer reviewed it and provided the Board a letter that is attached to the resolution indicating that Assessment Area Six is complete. There is a little bit of money left in the account that will be used to pay costs that are still outstanding that will result in no monies being left in the Construction Fund and the assessments as originally imposed will be finalized and left in place.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board approved Resolution 2018-04, Accepting the District Engineer's Certificate of Completion, Series 2017, Assessment Area Six Project, Declaring the Area Six Project Complete and Finalizing Assessments.

**SIXTH ORDER OF BUSINESS**

**Consideration of Creative Association Services proposal for landscaping Maintenance, Phases 5 & 6**

Mr. Shapiro stated that Mr. Viasalyers will need to review all of the maintenance proposals so this will be tabled until the next meeting to give him time to review it.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Payment Authorizations Nos. 141-147**

The Board reviewed Payment Authorizations Nos. 141-147. Ms. Schwenk noted a conflict of interest and will abstain from voting on Payment Authorizations 144-145.

On MOTION by Mr. Heath, seconded by Mr. Shapiro, with 2 in favor and 1 abstained, the Board ratified Payment Authorizations Nos. 141-147.

**EIGHTH ORDER OF BUSINESS**

**Review of Monthly Financials**

The Board reviewed the monthly financials. Ms. Schwenk stated that there is a \$50,000.00 loan that needs to be repaid to HMD3. Mr. Shapiro said that Ms. Lane is working on that. There was no action necessary by the Board.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel** – No Report

**District Engineer** – Not Present

**District Manager** – Ms. Gaarlandt noted that since Mr. MacLaren is leaving Fishkind & Associates she is requesting to be appointed Secretary for signing purposes.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board appointed Ms. Gaarlandt as Secretary.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**

There were no audience comments or Supervisor requests.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There was no further business to discuss. Ms. Gaarlandt adjourned the January 11, 2018 Board of Supervisors Meeting for the Highland Meadows II Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman