

**MINUTES OF MEETING
HIGHLAND MEADOWS II
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee Meeting of the Board of Supervisors of the Highland Meadows II Community Development District was held on Wednesday, **November 13, 2019** at 3:30 p.m. at 346 E Central Ave, Winter Haven, Florida.

Present and constituting a quorum:

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|------------------|---------------------|
| Rennie Heath | Chairman |
| Andrew Rhinehart | Assistant Secretary |
| Joel Adams | Assistant Secretary |

Also, present were:

| | |
|----------------|-----------------------|
| Jill Burns | District Manager, GMS |
| Roy Van Wyk | District Counsel, HGS |
| Patrick Marone | Developer's Office |

The following is a summary of the discussions and actions taken at the November 13th, 2019 Highland Meadows II Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns asked for any comments from the public. Hearing none, the next item followed.

THIRD ORDER OF BUSINESS

**Review of Proposals and Tally of Audit
Committee Members Rankings**

Ms. Burns presented 4 proposals for auditing services. Mr. Heath reviewed and ranked them prior to the meeting as follows; Berger Toombs #1 with 100 points, McDirmit Davis #2 with 99 points, Grau & Associates #3 with 98 points, and Carr Riggs #4 with 97 points. Price

was the determining factor, which Berger Toombs received 20 points for with a total proposal price of \$18,705.

On MOTION by Mr. Adams, seconded by Mr. Heath, with all in favor, Ranking Berger, Toombs, Elam, Gaines & Frank #1 with 100 points, was approved.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rhinehart, seconded by Mr. Heath, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman